

# Capcut Tool Cheat Sheet:

Quick Tips for Pro-Level Edits

# Welcome

CapCut is a powerful and user-friendly video editing tool loved by creators on TikTok, YouTube, and beyond. Whether you're editing on mobile or desktop, CapCut offers a wide range of features to enhance your videos with ease.

This cheat sheet covers everything you need, from basic cuts and effects to trending transitions, AI tools, and keyboard shortcuts.

Use it as a quick reference to speed up your workflow, unlock creative ideas, and make your edits look polished and professional.



# What's Inside

- Master basic editing tools to cut, trim, and split like a pro
- Add dynamic text, captions, and trending animations with ease
- Enhance videos using viral transitions, effects, and filters
- Isolate vocals or music with smart audio tools
- Track motion and apply creative camera-follow effects
- Use keyframes for smooth zooms and animated movements

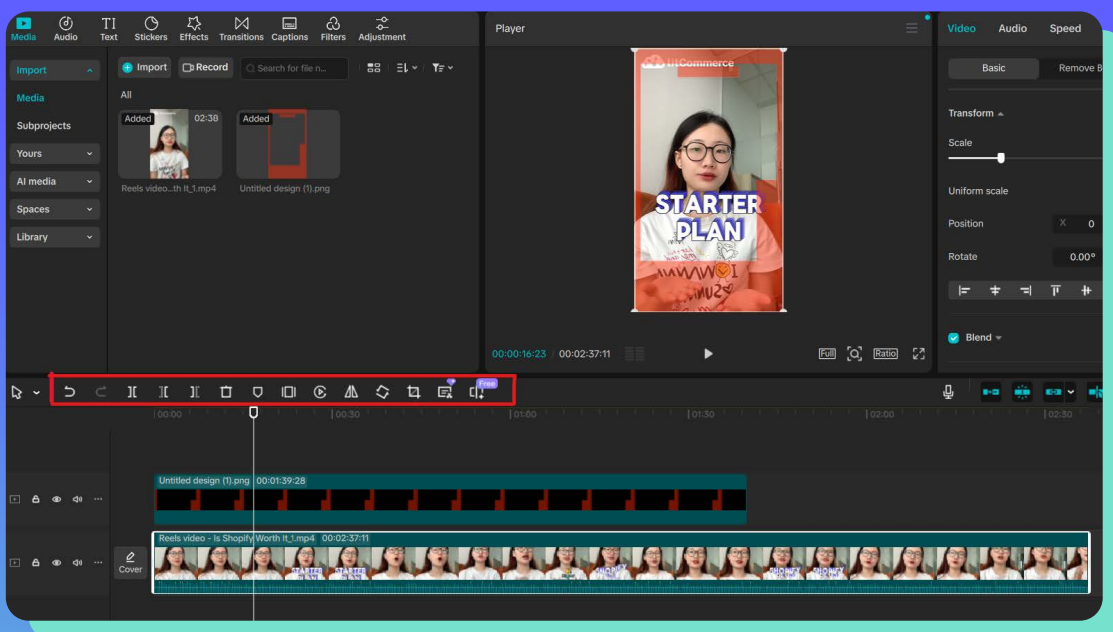
**Plus, time-saving shortcuts and pro tips to boost your workflow!**





# Basic Editing Tools

- ★ **Trim:** Drag clip edges to cut unwanted start/end sections.
- ★ **Split:** Cut clips at a point for precise edits.
- ★ **Split All:** Split all layers at the current playhead.
- ★ **Speed:** Adjust speed (0.1x - 10x)
- ★ **Reverse:** Play video backward for a creative rewind effect.
- ★ **Crop/Resize:** Reframe to fit 16:9, 9:16, 1:1, etc.
- ★ **Rotate/Flip:** Reorient clip for aesthetic or correction.
- ★ **Zoom:** Apply manual or keyframe-based zoom.





## INSANE TRICK

# Curve Speed for dynamic changes

Curve Speed lets you create dynamic speed changes, speeding up and slowing down at specific moments for cinematic timing.

How to use:

1. Select your clip.
2. Go to **Speed > Curve**.
3. Choose a preset (e.g., **Montage, Hero, Bullet**) or tap **Custom** to edit.

What you can do:

- Create smooth speed ramps (slow in, fast out).
- Add dramatic effects like slow motion on impact.
- Control motion timing to match music or transitions.





# Text & Titles

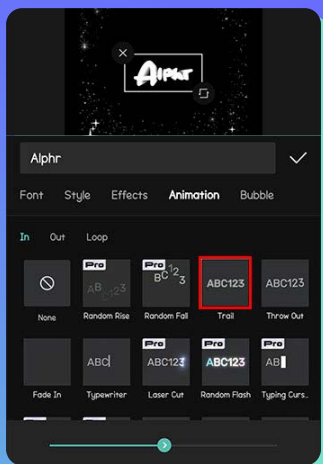
- ★ **Add text:** Create custom text with fonts, colors, and styles.
- ★ **Text templates:** Use animated presets for intros and captions.
- ★ **Auto captions:** *Text > Auto Captions > Spoken language* (e.g., English) to auto-generate subtitles.



## INSANE TRICK

### Curve Speed for dynamic changes

1. Duplicate the video.
2. Place text between the two layers.
3. *Remove background from the top layer using: Remove Background > Auto remove.*



## Trending text animations

- Bounce Left
- Typewriter
- Wave In
- Blur Right
- Showing Up
- Dissolve Down



# Audio Tools

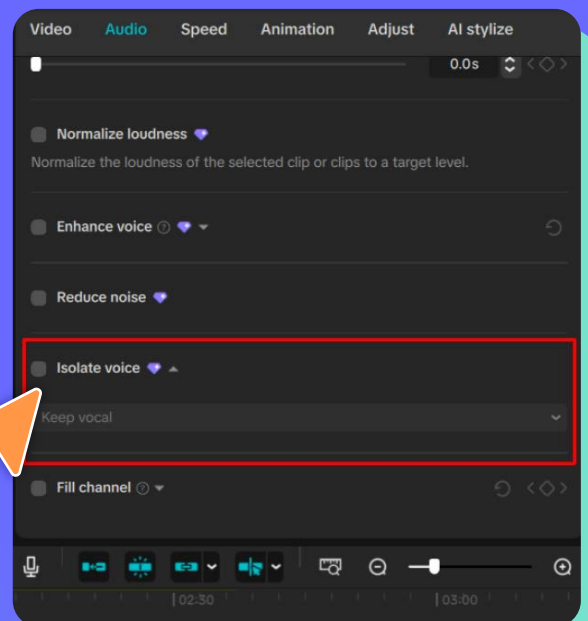
- ★ **Add music:** Use CapCut's music library or upload your own.
- ★ **Voiceover:** Record voice narration directly.
- ★ **Sound effects:** Add fun or cinematic effects.
- ★ **Volume:** Adjust or fade volume in/out.
- ★ **Extract audio:** Separate audio from video.



## INSANE TRICK

### Vocal isolation

- *Isolate voice:* Keeps vocals, removes music
- *Remove vocals:* Keeps music, removes voice (Audio > Isolate Voice > Toggle options)





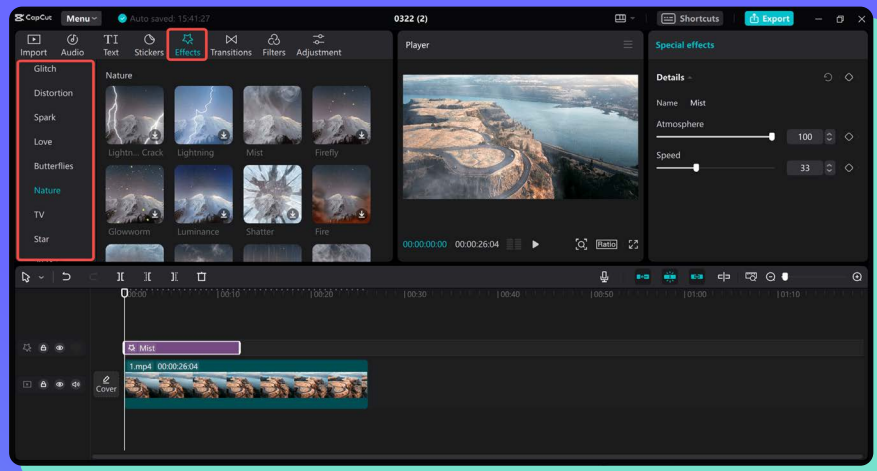
# Effects & Filters

- ★ **Video effects:** Apply overlays like blur, fire, or sparkles.
- ★ **Body/face effects:** Stylize faces, smooth skin, enhance features.
- ★ **Filters:** Color presets to match moods (cinematic, retro, etc.)
- ★ **Overlay:** Add extra clips or effects over the main video.



## Trending effects

- Blur
- Fade In
- Rolling Film
- 3D Zoom Pro
- Shaky Dolly
- Movie Look







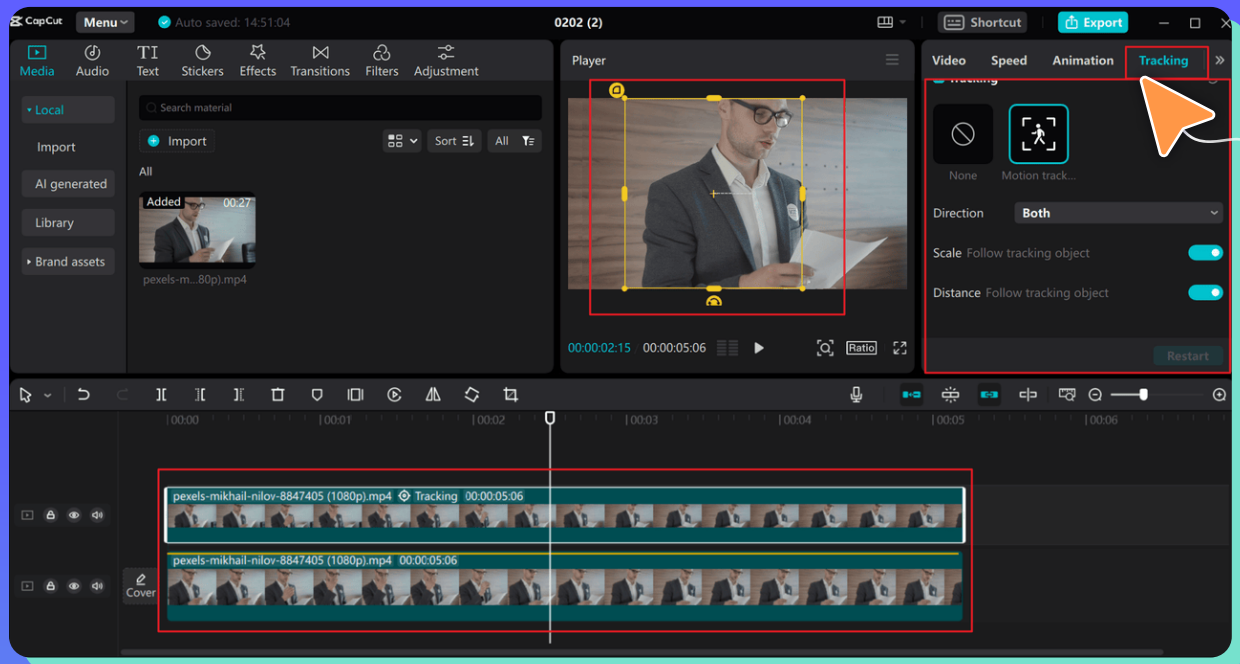
# Motion Tracking

- ★ **Sticker tracking:** Makes a sticker (like an emoji or graphic) follow a moving object in your video.

*Add stickers > Tracking > Select Object:* Sticker follows your subject's motion.

- ★ **Motion tracking (Camera):** Simulates a camera following a face or object, keeping it centered.

*Video > Camera Tracking > Face:* Creates a face-following effect.





# Keyframes

**Keyframes** let you create custom animations by setting specific points where a clip's properties (like position, scale, opacity, or rotation) change over time.

What you can animate with keyframes:

- ★ **Position:** Move your clip around the frame (left, right, up, down)
- ★ **Scale:** Zoom in or out
- ★ **Rotation:** Add rotation for dramatic or fun transitions
- ★ **Opacity:** Fade elements in or out

To add keyframes:

1. Go to **Video > Basic**.
2. Click the **diamond icon** to add a keyframe at the start.
3. Move the playhead and adjust the property.

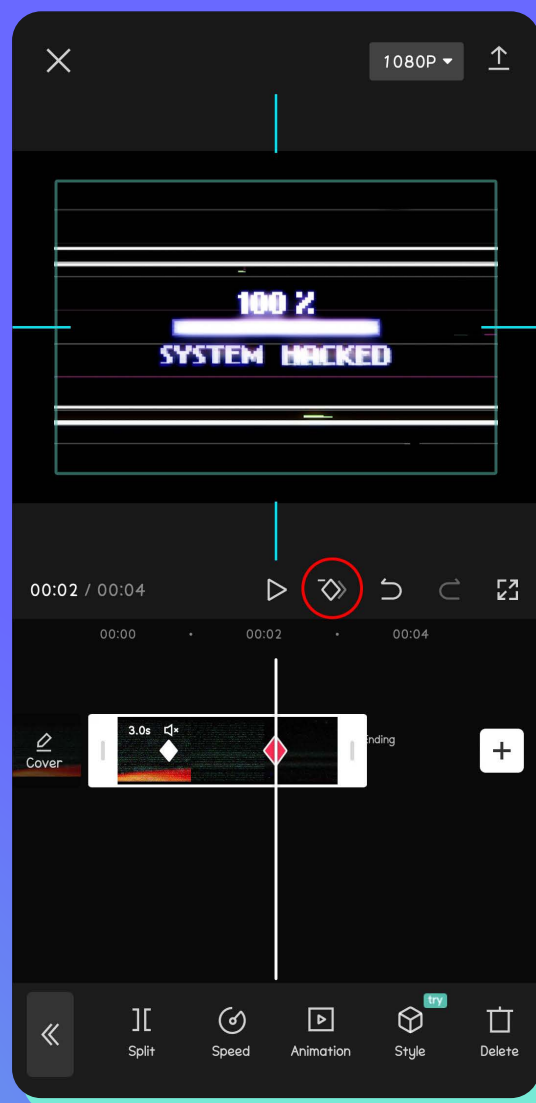




## EXAMPLE

# Smooth Zoom Effect

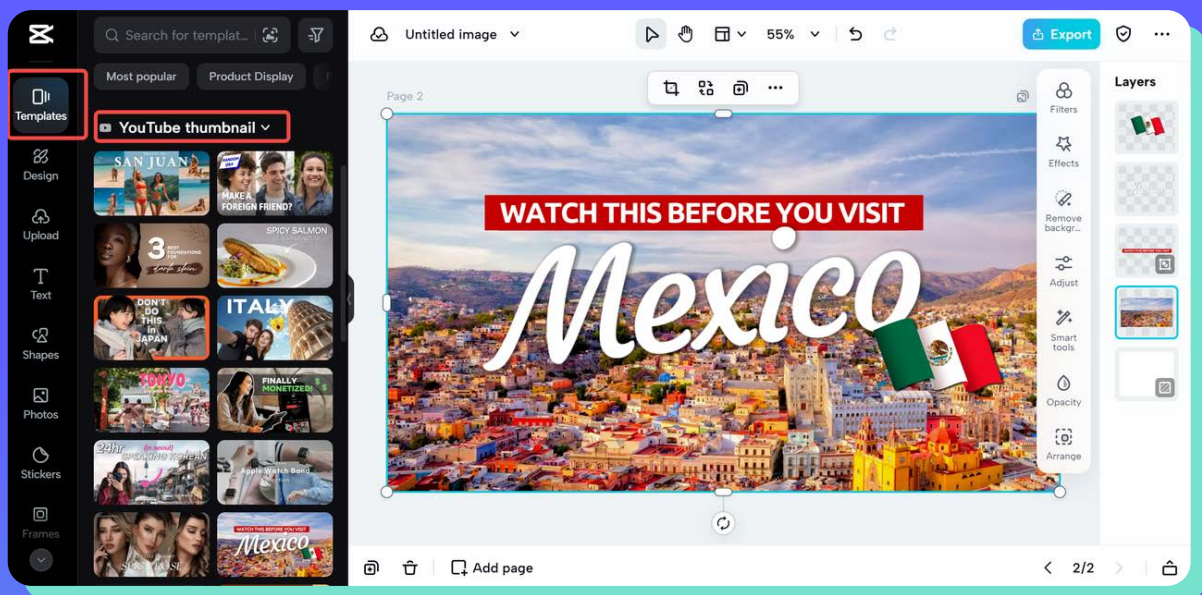
1. Go to **Video > Basic > Position**.
2. Move the playhead to the start → Click **Add Keyframe**.
3. Move the playhead to the end → Zoom in by increasing scale.
4. CapCut will smoothly zoom in across the duration.





# Thumbnail

- ★ Use pre-made animated templates for professional intros.
- ★ Avoid too many text styles, stay visually consistent.
- ★ Use **animated text** (not static) like:
  - Typewriter
  - Showing Up
  - Bounce Left






# Capcut Shortcuts (PC/Web)

*(Shortcut keys may vary slightly between Windows/macOS)*

Split	Ctrl	B
Split all	Ctrl	Shift B
Select mode		A
Split mode		B
Select leftward		[
Select rightward		]
Main track magnet		P
Auto snapping		N
Linkage switch		~
Preview axis switch		S
Zoom in	Ctrl	+
Zoom out	Ctrl	-
Zoom in/Zoom out	Ctrl	Scroll
Up/Down		Scroll
Left/Right	Alt	Scroll
Activate/Deactive clip		V
Extract/Restore audio	Ctrl	Shift S
Add marker		M
Add marker with new color	Alt	M
Go to next marker	Shift	M
Go to previous marker	Alt	Shift M
Previous frame		←
Next frame		→

Locate to first frame	Home
Locate to last frame	End
Last cut point	↑
Next cut point	↓
In point	I
Out point	O
Select by clip	Shift X
Deselect	Alt X
Group	Ctrl G
Ungroup	Ctrl Shift G
Show speed panel	Ctrl R
Curve speed	Shift B
Create compound clip	Alt G
Undo compound clip	Alt Shift G
Volume +0.1dB	Ctrl .
Volume -0.1dB	Ctrl ,
In	Shift Enter
Shuttle left	J
Shuttle stop	K
Shuttle right	L
Delete left	Q
Delete right	W
Show/Hide keyframe panel	Alt K
Add keyframe on keyframe panel	Shift 
Step forward many frames	Shift ←
Step back many frames	Shift →
Zoom to fit timeline	Shift Z

*If you're using CapCut on macOS, replace Ctrl with the Command key (⌘) for shortcuts.  
For example: Ctrl + B (Windows) → ⌘ + B (Mac) for Split*

# Edit Boldly, Get Trendy Easily!



CapCut gives you everything you need to create standout videos, even if you're new to this tool. With just a few taps or clicks, you can turn simple clips into engaging, share-worthy content.

Use this cheat sheet to stay focused, move faster, and explore tools you might have missed. The more you practice, the more confident and creative you'll become.

Keep it handy, and happy editing!



**Kevin Nguyen**

CEO of LitCommerce



A series of four parallel, light blue zigzag lines in the top right corner, pointing towards the bottom right.

**Thanks**  
**for Reading!**

